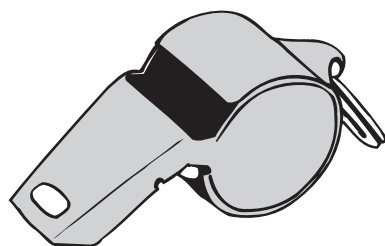


Presenter training



How to enrol

By phone

Call **(02) 9006 3763** and have your credit card details ready (Visa, Mastercard).

By fax

Complete the enrolment form, include your credit card details and fax to **(02) 9006 3884**.

By email

sport.ed@communities.nsw.gov.au

By mail

Complete the enrolment form, include either your credit card details, a cheque or a money order, and mail to:
Sport Education Centre
Locked Bag 1422
Silverwater NSW 2128



Australian Government
Australian Sports Commission

The National Coaching and Officiating Accreditation Schemes (NCAS and NOAS) aim to improve the standard of coaching and officiating in Australia by providing a structured pathway of coach and official education. The NCAS and NOAS utilise competency based training principles of the coach or official in order to gain accreditation.

It is important that the quality of presenters and presentations conducted within the NCAS and NOAS is of a high standard. This course is designed to develop the knowledge and skills of individuals involved with presenting units to NCAS or NOAS candidates so they can be assured they are adhering to competency based training principles

To successfully complete this course you must attend both presentation evenings and submit the required work for assessment.

Note: If this course is taken in conjunction with the Assessor training course (available Wednesdays 12 and 19 May, 2010) there is a discount available – see below for details.

Topics covered may include:

- Presenters role and competency based training
- Planning and preparing a presentation
- Engaging your audience, learning styles and communication skills
- Opening your presentation – ice breakers, setting the scene and grouping people
- Presentation and teaching methods for theory and practical content
- Facilitation skills and questioning techniques
- Effective use of a range of teaching aids (eg. data projector, video, whiteboards)
- Staying on time and wrapping up
- Reviewing your presentation.

Course details

Dates	Mondays 10 and 17 May, 2010
Times	6.30pm – 9.30pm. Registration is at 6pm.
Venue	Centenary Room, Level 2, 6B Figtree Drive, Sydney Olympic Park
Cost	\$60 (incl. GST). \$50 if taken in conjunction with Assessor training course. Includes supper, texts, marking assessments and certificate on successful completion of the course.

Bookings close 3 May, 2010

For further information on the National Accreditation Scheme and Update programs conducted by the Sport Education centre, contact:

Phone	(02) 9006 3763
Fax	(02) 9006 3884
Email	sport.ed@communities.nsw.gov.au

For more information

phone (02) 9006 3763 or visit www.dsr.nsw.gov.au



Presenter training

May, 2010

Newly designed and updated Australian Sports Commission course. Presenters:

- Simon Woinarski – Coordinator, NSW Sports Education
- Rebecca Neale – Senior Project Officer, Sport and Recreation.

This program is a joint initiative of the Australian Sports Commission and Sport and Recreation.

Enrolment information (0046838)

Name	<input type="text"/>	Date of birth	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="checkbox"/> Male <input type="checkbox"/> Female
Address	<input type="text"/> ----- <input type="text"/>	Phone	<input type="text"/>	
	Postcode	Home	<input type="text"/>	
		Work/mobile	<input type="text"/>	
Email	<input type="text"/>	Your athlete's level/age	<input type="text"/>	
Your sport	<input type="text"/>			

Payment information

My cheque or money order payable to 'NSW Sport and Recreation' is enclosed OR charge \$ _____ to my credit card:

Visa Mastercard

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Expiry date	<input type="text"/> / <input type="text"/>
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Cardholder name

Signature

Risk waiver

Strike out whichever does not apply:

I agree to, or I agree for my child/ward to attend the Centre to undertake all activities and/or to participate in the above program and that I or my child/ward will, abide by the rules and conditions of the Centre, and/or the Department, including those in any literature or verbal or written instructions. I authorise in the case of an emergency for the Centre or program staff, where it is impracticable to communicate with me, to arrange for me, or my child/ward, to receive such medical or surgical treatment as may be deemed necessary. I also undertake to pay or reimburse costs which may be incurred for medical attention, ambulance transport and drugs while I am participating, or my child/ward is participating, in any activity or whilst I am, or my child/ward is, in attendance at the Centre.

Except for situations in which a claim arises as a result of a negligent act or omission by Communities NSW or its employees, servants, volunteers or agents (hereafter each the "Released Persons"), I agree to indemnify and keep indemnified the Released Persons from and against all claims whatsoever and whenever brought, prosecuted or made against any of the Released Persons for which the Released Persons will or may be or become liable arising from or as a result of my, or my child's/ward's, attendance at the Centre and/or participation in any activity. I also agree to waive, release and discharge all and any claim, right or cause of action against the Released Persons, however arising, whether currently known or arising in the future, which I may otherwise have for, or arising out of, the loss of my, or my child's/ward's, life, or injury, damage or loss of any description whatsoever and howsoever caused which I, or my child/ward, may suffer or sustain in the course of or as a result of my, or my child's/ward's participation in any activity and/or attendance at the Centre.

Full name Self Parent Guardian (please tick)

Signature

Date

 / /

Privacy statement

Communities NSW of 6 Figtree Drive, Sydney Olympic Park NSW 2127 will collect and store the information you voluntarily provide to enable processing of enrolments for the program. The information will be provided to instructors of the program and their supervisors, where necessary, and you consent to this disclosure. If you have been asked for information regarding Aboriginal and Torres Strait Islander descent and cultural background, this information is voluntary and is being compiled for statistical purposes only. Any information provided by you will be stored on a database that will only be accessed by authorised personnel and is subject to privacy restrictions. The information will only be used for the purpose for which it was collected. Any information provided by you to the department can be accessed by you during standard office hours and updated by writing to us or by contacting us on 13 13 02.

Refunds and cancellations

Requests for refunds must be made within seven (7) working days prior to the commencement of the program in which you are enrolled. All requests must be made in writing. All refunds are subject to an administration fee of 20 per cent of the total program fee. Refunds will not be given for partial attendance, nor will make up lessons be provided. Refunds will be paid at the completion of the program. Sport and Recreation reserves the right to cancel any program/s. Every effort will be made to give reasonable notice to those who have enrolled when a program is cancelled. Those enrolled will be given a full refund.



Communities
Sport & Recreation